



Upgrading from NBCSA CSC Designation to NCSO™

Within 3 years of receiving your CSC:

If you have received your NBCSA CSC designation within the past three years of your application. The process to upgrade is relatively simple.

- Submit application (attached)
- Attach a copy of your CSC certificate
- Include processing fee of \$50.00+HST

In order to be eligible to receive the NCSO designation, all required courses must be current at the time of application.

NBCSA **must** receive your application at **the minimum of one month prior** to the exam date.

Please note: As per the CFCSA Exam guidelines – Once it is identified that an applicant is eligible to challenge the National exam, they must do so (successfully) within a 24 month period.

Designation

Upon successful completion of the general knowledge exam (passing grade of 75% or better) Your NCSO™ certificate will be mailed to you at your home address

Renewal of Designation

The NCSO™ designation expires after three years. In order to renew your designation you will be required to show proof of a COR™ Company Audit in the last three years, copies of Toolbox Talk/Training Session you conducted and a Jobsite Inspection that you have participated in. In addition, you will need to proof of continuous education. If you fail to submit the documentation on time to NBCSA you will be required to re-write the NCSO™ exam along with submission of documentation.

Resources

Contact the New Brunswick Construction Safety Association (NBCSA) regarding this program at:

NBCSA

Box 731 Miramichi, NB
EIV 3V4
Phone: (506)-627-1477
Toll Free: 1-877-382-7233
Fax: (506)-624-9581
Email: rsilliker@nbcsa.ca



Application to Upgrade NBCSA CSC to NCSO™

Applicant: _____ **Date:** _____

Compulsory Courses Section To be completed by all applicants	Completed	Documentation/ Verification submitted to NBCSA
Principles of Loss Control		
Principles of Loss Control Audit		
Leadership for Safety Excellence		
WHMIS 2015 Train the Trainer		
Hazard Identification and Control		
WHMIS		
Safety Orientation		
Workplace First Aid		
Construction Safety Administration (Last course taken)		
Electives (three required)	Completed	Documentation/ Verification submitted to NBCSA
Fall Protection Basics for Workers		
Confined Space Entry Awareness		
Trenching Awareness		
Accident/ Incident Investigation		
Transportation of Dangerous goods		
Lockout Awareness		
Traffic Control Person		
Workplace Area Traffic Control Manual (WATCHM)		
Manlift Awareness		
Forklift Operator		
Rigging Awareness		
Leading for Cultural Change		

This section ONLY to be completed if your CSC certificate is dated more than 3 years from the time of application.

NCSO Application of Training and Experience

Compulsory Application	Completed	Documentation/ Verification submitted to NBCSA
Inspection job site		
Company COR Safety Program Audit (internal)		
Toolbox Talk or Presentation		
Mandatory for all Applicants		
National NCSO Code of Ethics		

Upon successful completion of the general knowledge exam (passing grade of 75% or better) Your NCSO™ certificate will be mailed to you at your home address.

Code of Ethics

National Construction Safety Officer (NCSO™)

The NCSO shall:

1. Practice sound judgment.
2. Recognize professional limitations and competencies.
3. Practice the highest standards of honesty and integrity.
4. Represent themselves, their qualifications, and their experience accurately.
5. Promote and uphold the distinction of the safety profession.
6. Avoid conflicts of interest.
7. Protect confidential information and share only when legally obligated.
8. Respect dignity, diversity, human rights, and employment standards.
9. Continue professional growth and development.
10. Support the efforts of other safety practitioners.

I, _____ have read, understand, and will comply with the NCSO *Code of Ethics* as written above. I realize that any breach of the *Code of Ethics* may result in a formal review and subsequent suspension or termination of my NCSO designation.

Signature

Date