

## **National Construction Safety Officer (NCSO®) Program**

The objective of the National Construction Safety Officer (NCSO®) program is to combine formal training with the individual's personal field experience. The NCSO® designation meets the national standard requirements and verifies that a person has met the training, practical application, years of experience and written performance measurements set out by the Canadian Federation of Construction Safety Associations (CFCSA). Persons who achieve the NCSO® designation are a valuable resource to management in the administration and implementation of a company's health and safety program. This entry-level certification indicates a practical knowledge in various construction safety management skills and principles.

This designation expires every three years and is required to be maintained by showing proof of continuous training, updating compulsory applications as noted below.

## National Construction Safety Officer (NCSO®)

### Who am I?

If you are an individual who is interested in protecting the health and safety of individuals who work in the construction industry, being a **National Construction Safety Officer (NCSO®)** is the position for you. NCSO® safety professionals are in demand. By having the right tools and the willingness to expand your education, where you go and what you do is limitless. All industries require dedicated people to ensure the health and safety of their workforce.

### What do I do?

- The **National Construction Safety Officer (NCSO®)** acts as a resource person for the company on health & safety issues
- Understand and apply the company Health & Safety program, policies, and procedures for the protection of workers, property, equipment, and the environment
- Recognize, assess, and control/eliminate workplace hazards
- Act as a liaison for the company with the Occupational Health & Safety Regulatory body and Workers' Health and Safety Compensation Commission
- Act as a liaison with the company and workers on health & safety issues
- Assess the effectiveness of the health & safety program
- Promote health & safety by setting a good example

### How do I advance?

In order to submit an application to be eligible for the NCSO® testing day, participants must:

- Complete all required courses. (9 compulsory and 3 electives of your choice listed on application)
- Complete and document at least one safety talk/ toolbox talk or safety presentation.
- Complete and document a workplace inspection
- Provide a letter from employer verifying employment or submit a current resume.
- Complete the NCSO®/NHSA™ application and sign the Code of Ethics attached.
- Applications are accepted by emailing [lindy@nbcsa.ca](mailto:lindy@nbcsa.ca)

### Testing Requirements

There are 4 testing days a year within New Brunswick at various locations throughout the province. Once your application has been submitted and approved you will be required to pay the application fee of \$50.00 plus HST and once paid you will be eligible for registering into the testing day of your choice

## National and Provincial exam

All participants will be expected to complete both of these exams as part of the NCSO® process.

Successful exams require 75% or better on both the National / Provincial Exam. More information will be provided once registered.

Due to the nature of the position, there may be physical and mental demands placed on the **National Construction Safety Officer (NCSO®)** based on industry requirements. Some of the physical demands may include, but not be limited to: climbing, walking, lifting, bending, driving, etc. Each individual employer needs to identify what the demands are for the position in the company and what limitations may be acceptable to their particular industry.

## Resources

Contact the New Brunswick Construction Safety Association (NBCSA) regarding this program at:

**NBCSA**  
PO Box 731  
Miramichi, NB  
E1V 3V4

Phone: (506)-627-1477  
Toll Free: 1-877-382-7233  
Fax: (506)-624-9581  
Email: [lindy@nbcsa.ca](mailto:lindy@nbcsa.ca)



Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Address: \_\_\_\_\_

Compulsory Courses Required	Completed	Documentation/ Verification submitted to NBCSA
Principles of Loss Control		
Principles of Loss Control Audit		
Leadership for Safety Excellence		
WHMIS Train the Trainer or Train the Trainer		
Hazard Identification and Control		
WHMIS		
Safety Orientation		
Workplace First Aid		
Construction Safety Administration		
Electives (minimum of three required)	Completed	Documentation/ Verification submitted to NBCSA
Fall Protection Basics for Workers		
Confined Space Entry Awareness		
Trenching Awareness		
Incident Investigation		
Transportation of Dangerous goods		
Lockout Awareness		
Traffic Control Person		
Traffic Control Agent - WATCM		
Manlift Awareness		
Rigging Awareness		
Leading For Cultural Change		
Harassment Awareness		
Working Safely Around Heavey Equipment		
Truss Safety Awareness		

**NCSO® Required Experience**

Compulsory Experience	Completed	Documentation/ Verification submitted to NBCSA
Three years field experience in the construction industry (Proof Required)		

**NCSO® Application of Training and Experience**

Compulsory Application	Completed	Documentation/ Verification submitted to NBCSA
Workplace Inspection (active job site)		
Safety Talk or Presentation		
National NCSO® Code of Ethics		



# Code of Ethics

## National Construction Safety Officer (NCSO®)

The NCSO® shall:

- Practice sound judgment.
- Recognize professional limitations and competencies.
- Practice the highest standards of honesty and integrity.
- Represent themselves, their qualifications, and their experience accurately.
- Promote and uphold the distinction of the safety profession.
- Avoid conflicts of interest.
- Protect confidential information and share only when legally obligated.
- Respect dignity, diversity, human rights, and employment standards.
- Continue professional growth and development.
- Support the efforts of other safety practitioners.

I, \_\_\_\_\_ have read, understand, and will comply with the NCSO® Code of Ethics as written above. I realize that any breach of the Code of Ethics may result in a formal review and subsequent suspension or termination of my NCSO® designation.

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Signature

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Date